

**CHANGE OF ADDRESS AND/OR NAME FORM**

Please fill out all information completely.

Sign, date, and mail or fax form to: Reciprocal of America and The Reciprocal Group  
11401 Century Oaks Terrace, Suite 310  
Austin, Texas 78758  
Fax: (512) 404-6530

**Name:** \_\_\_\_\_  
(As shown in the records of Reciprocal of America or The Reciprocal Group)

**New name:** \_\_\_\_\_  
(If Applicable) (If changed from your name as shown in the records of Reciprocal of America or The Reciprocal Group)

**Old Address:** \_\_\_\_\_  
Address City State Zip

**New Address:** \_\_\_\_\_  
(If Applicable) \_\_\_\_\_  
\_\_\_\_\_

**Current Phone #:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**IMPORTANT NOTE:** If the name and/or address on your Change of Address form and/or W-9 does not match the name/address in the receivership records, you will need to enclose documentation that you are the legal successor to the distribution rights of the person or company listed as payee in those records (if your name has changed), and/or documentation that the address listed in those records was formerly your address under your current name or a prior name (if your address has changed).

If you have questions, you may call us at 512-404-6530.